



GRENDON UNDERWOOD PARISH COUNCIL

All correspondence to the Parish Clerk on clerk.gupc@outlook.com
Tel: 0787 368 3043 Web Site: <https://www.gupc.org.uk/>

MINUTES of GENERAL PARISH COUNCIL MEETING held 1st November (October postponed) 2022 at 19.30

Issue date – 4th November 2022

B. Martindale - Acting Parish Clerk

Prior to the meeting being formally constituted for Council business, the Chairman may hold an Open Forum for Parishioners and for occasional external contributions attending (under adjournment): 15 minutes for residents and other members of the public to raise questions, make comments; suggest future agenda items etc. Items requiring decisions must be deferred for inclusion in the next agenda.

MINISTRY OF JUSTICE APPEAL AGAINST DECISION TO REFUSE THE MEGA PRISON BY BUCKINGHAMSHIRE COUNCIL. MoJ have submitted their appeal against the Buckinghamshire Council decision to refuse planning permission for a mega-Prison in Grendon Underwood. The Prison Action Group has reconvened and is working with County Planners to oppose. **Minute-** a flyer has been produced to keep residents informed of current status. Parish Council objections in preparation for submission within a 5-week window. Council noted draft objection submission by an Edcott resident and will consider.

2210.01 Attendance and apologies: To receive and accept any apologies.

Attending; Cllrs Benfield (Chairman), Jackman, Fealey, Scanlon, Clerk.

Apologies; Cllrs Moloney, Macpherson, Mahon

Absences; Cllr Harris

No members of the public attended.

2210.02 Members Interests: Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Grendon Underwood Parish Council Code of Conduct for Members and by the Localism Act 2011. Cllr Scanlon is Chair of the Springhill Residents Group. **Minute-** none declared.

2210.03 Approval of Minutes; To agree and sign the minutes of the General Parish Council Meeting of Grendon Underwood Parish Council held on 27th September 2022 as a true & accurate record. Draft Minutes are circulated prior to the meeting to allow them to be taken as read. There were no amendments to the draft, requested by the cut-off date. **Minute-** so approved.

2210.04 Statutory. Nothing arising. **Minute-** noted.

2210.05 Finance & Accounts.

i) Consider the RECEIPTS & PAYMENTS OF ACCOUNTS for the period since last meeting. **Minute-** outstanding invoices and an expense claim submitted for payment.

ii) To review S106 account. All outstanding S106 monies have been authorised by County for the PlayPark against a supplier invoice to be submitted on completion. County confirm they need confirmation of a received final invoice and a snag-free post-installation report to release funds in total. They have committed to a two-week turnaround from invoice to release. **Minute-** County have confirmed release is authorised & imminent

iii) To review Grants – Incoming. The following applications are in progress:

H&WCB – £13000 contribution to playpark is formally confirmed, pending invoice to be submitted on completion. County will pay into GUPC account against a GU invoice on County against County PO no. 6590064534. They have also confirmed a two-week turn round from invoice to release. **Minute-** Clerk confirmed invoice is sent with support documentation and will respond to County query.

H&WCB – four MVAS units at £1648 each (50% discount). Council contribution: £6592. **Minute-** pending.

H&WCB – Two benches for playpark applied for. Council contribution: £100 each. **Minute-** pending.

HS2 Road Safety Fund - two MVAS units for church crossing, including installation, are committed. No impact on Council. **Minute-** posts are installed. Units pending at County.

All-weather Track- Agreed to further explore cost/ community benefit ratio once lease is in place. **Minute-** pending.

iv) To review Grants – Outgoing- one long term active in favour of the SRG. Invoice pending. **Minute-** invoice progressed to agreement. It was confirmed the grant covers 4 meetings per calendar year.

v) To review expense claims – Clerk office overheads expenses. **Minute-** wreath expense approved.

2210.06 Planning; to review any major developments proposed. To consider Consultee requests awaiting response & to ratify any applications processed by fast-track protocol.

22/03488/APP, 14Nov22: 34 Springhill Road, rear extension. **Minute-** no objection

2210.07 Environment. To report any issues in respect of:

a Highways under Highways Act 1980, ss43, 50 (inc footpaths). **Minute-** nothing raised.

b Footpath Lighting under Parish Councils Act 1957, s.3. Crime Prevention- to report outages. **Minute-** nothing raised

c Verges & Hedges; **Minute-** latest invoice pending.

2210.08 Communications & Reports.

1. with Parish

i) **Springhill Residents Association.** Cllr Scanlon to report. **Minute-** the SRG have arranged a

GRENDON UNDERWOOD PARISH COUNCIL

MINUTES of GENERAL PARISH COUNCIL MEETING held 1st November (October postponed) 2022 at 19.30

meeting with the prison on 8th November. UKPN have started the power supply upgrade. Christmas event scheduled for 3rd December. They are arranging road repair scheme. The estate defibrillator must be relocated by March, new location tba.

- ii) **Speeding**; Cllr Harris to report. **Minute-** pending due to absence.
- iii) **Dog fouling on playground**; there is a Dog Fouling Order in place for the field. Collaboration with school for signage e.g., children could make. Cllr Harris to report. **Minute-** pending.
- iv) Cllr Benfield to propose uses for surplus funding from the Jubilee. Proposal for planters at village entrances to be clarified. **Minute-** Cllr Benfield to get prices and establish long term maintenance arrangements. Cllr Jackman queried location of gateway at Edgcott. Clerk to enquire of Highways.
- v) To develop options to mark the death of HRH Queen Elizabeth II. To consider naming the new PlayPark the "Queen Elizabeth II PlayPark". Suggested artwork circulated. **Minute-** clerk to get quote for simple fence mounted notice.

2. with Unitary Authority & other Statutory Bodies

- i. **BC – reclaim waste land at Main Street/ Broadway/ Edgcott Road junction**, pending advice from County. Further to a County site visit in February 22 & recent follow up by Cllr Macpherson, Highways confirm they have started again on this after loss of previous personnel. **Minute-** pending.
- ii. **BC - Haddenham & Waddesdon Community Board**. See grants status. **Minute-** noted.

3. with Stakeholders

- i. **Community Police Team**. The Neighbourhood Policing Report for September 22 has been published and is available on the web site. **Minute-** noted.
- ii. **Village Hall**; to receive a report; **Minute-** Cllr Fealey reported on meeting of 12th October – work on an on-line booking facility and web site is proceeding; charging structure is under review; various housekeeping matters; next meeting December.
- iii. **Saye & Sele**; to receive a report. Status of lease for field. The GUPC draft lease proposal was submitted on 13th July. Meeting of Parties held 9th August. Draft submitted for comment. Council revision to Para 6 submitted for S&S comment & response received. To be further considered. **Minute-** Cllr Jackman gave a full account of discussions at last S&S meeting expressing Council concerns and noting support of both Council Trustees. The S&S clerk to respond.
- iv. **School** to review collaborations. **Minute-** pending.
- v. **HMP Grendon Prison** to review collaborations. **Minute-** pending.
- vi. **EfW** next meeting postponed. **Minute-** noted.

4. with Infrastructure. Nothing to report.

5. with Suppliers. nothing to report.

2210.09 Amenities.

- a. **Playground**: safety inspection to be combined with PlayPark inspection. Quotes requested for minor repairs outstanding. **Minute-** awaited.
- b. **PlayPark**: Completed 20th October. Supplier has agreed to date invoice on completion to allow grant inputs and payment within due time. To consider signing off the completion record circulated. To consider additional compliance signage at PlayPark and MUGA. To consider an official opening. **Minute-** MP and Cllr Macpherson can attend an opening event on 26th November. Clerk to confirm.
- c. **MUGA footpath deterioration and link path to PlayPark**. The Project Manager has contacted the installer for remedial action quotes and PlayPark contractor to also quote. **Minute-** Cllr. Benfield agreed to draft a proposed revised scope for the work needed which would be sent as an update to the existing companies and also his official quotation based on it. A decision would then be made.
- d. **Notice Boards**. Blackboard notice board – completed, prison thanked – CLOSED. Village Hall noticeboard – damaged beyond repair. Insurance do not recognise as a covered incident. To consider replacement against like for like quotes of around £2000. **Minute-** Cllr Jackman proposed to accept quote circulated, Cllr Fealey seconded, resolved to purchase.
- e. **Waste bins**: waste bin inner liners to replace the rotten ones in the playground; quote approved by remote protocol; ordered. **Minute-** awaited.
- f. **Benches** – application submitted for two. **Minute-** awaited.
- g. **Defibrillator status**: Cllr Benfield to supply information required to register. To consider maintenance contract quote circulated 29Sept22. **Minute-** pending. Relocation of the estate unit tba.

2210.10 Personnel - Confidential Information; The Parish Council will make a Resolution to exclude the public from this part of the meeting in accordance with Public Bodies (admission to meetings) Act 1960. **Minute-** noted.

2210.11 Open forum for Members (under adjournment); for Councillors to bring items to go on the agenda, for discussion at the next meeting. **Minute-** nothing raised.

2210.12 To confirm the date of the next meeting; To agree the date, time & venue on 22nd November 2022 at 19.30 in GUVH. **Minute-** revised to 29th November 2022

The Chairman thanked all present and closed the meeting at 21.06

Signed as a true and accurate record

Dated: 6th December 2022

Cllr K. Moloney, Chairman presiding

GRENDON UNDERWOOD PARISH COUNCIL
MINUTES of GENERAL PARISH COUNCIL MEETING held 1st November (October postponed) 2022 at 19.30

Grendon Underwood Parish Council - Transactions			October	2022
Date	Type	Transaction Description	Debit	Credit
03/10/2022	SO	MARION RYLEY	£ 10.00	
19/10/2022	DD	BUCKS COUNCIL recycle waste	£ 31.32	
21/10/2022	DD	SOUTHERN ELECTRIC 095668551	£ 92.31	